# Colorful letters on a black background  Description automatically generated

# STALL HOLDER APPLICATION

**NO GENERATORS ALLOWED & MARQUEES ARE MANDATORY**

## Business Name:

## Contact Name: \_

## Address: Suburb: Postcode: \_

## Phone: Email: Facebook/Instagram/Website: \_

|  |  |
| --- | --- |
| Insurance Company: |  |
| Policy Number: |  |
| Expiry Date: |  |

### Indicate site size: Please select option that will fit your business.

* $80 Single 3x3m  $130 Double 6x3m

### Add on items:

* $225 Single Marquee Hire  $450 Double Marquee hire

(**Note: as this is an all-weather event therefore marquees are mandatory**)

* $35 1 Table and 2 Chairs Hire (the combination cannot be changed)
* $100 Powered sites (circle power requirement) : 3 phase : 10 amp : 15amp
* Business Bags Donation – 100 items

### Indicate Product Category:

* Homeware Jewellery Jewellery Artwork Food
* Body products ¨Fashion Stationary Plants Baby & Children’s products
* Candles Men’s Product  Other (Describe below)

Other Category:

### Extra requirements the event organisers may need to know?

### \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Agreement:**

I agree to the guidelines in the Information Pack found with this application for Sunbury StreetLife Festival to be held on the Sunday, 1st December 2024, in which I wish to reserve a site. I agree that all fees will be paid upon acceptance of application. I recognize that if I do not pay by the due date, I will miss out on my stall space. I agree to allow event photographer to take photos to be used for future advertising.

Signature Date: / /

**All Registration Forms must be mailed to:**

**Event Management, Sunbury Street Life, PO Box 941, Sunbury, Victoria, 3429**

**or emailed to: Event Management at streetlife.stalls@gmail.com**

Important Information

Only completed Registration Forms accompanied with the following will be considered:

* Food registration certificates and Hume Council Food Permits. (www.streatrader.health.vic.gov.au) if applicable
* Current Certificate of Currency for insurance

All successful applicants will be notified via email before Friday, 22nd November 2024 and you will be sent an invoice for your Site Fees. All payments are to be made by the **due date** on your invoice. Payment method will be listed on the invoice.

**The best tips we can give you for Event day:**

SMILE...simple I know but you would be surprised.

Avoid playing on your phone. Stand don’t sit if possible.

Have Event Day specials to entice shoppers.

Promote Sunbury StreetLife on all your databases, friends and

social media pages prior to the event.

Use the day to brand and promote.

Decorate your stall & have Fun!